SPECIFICATIONS
Counting Capacity: 99,999

OPERATION
Count without Marking
1. Turn the unit on by sliding the ON/OFF switch to the ON position.
2. With the silver pen cap in place, press the tip of the unit against the item to be counted with sufficient pressure for the tactile feedback "click" to be felt. The display will increment by 1 and the unit will beep[1].
3. Release pressure.
4. Continue to "point...press...click...release" until counting is completed.
5. Once counting has been completed, the felt tip pen on the unit may be used to record the count.
6. Turn the unit off by sliding the ON/OFF switch to the OFF position. To preserve battery life, always turn the unit off when it is not in use[3].

Count with Marking
1. Remove the silver cap from the tip of the pen.
2. Turn the unit on by sliding the ON/OFF switch to the ON position.
3. Press the tip of the pen against the item to be counted with sufficient pressure for the tactile feedback "click" to be felt. The display will increment by 1, the unit will beep[1], and the pen will leave a mark[2] on the counted item.

Important:
Press just hard enough for the tactile feedback "click" to be felt. Only 6.5 ounces (184 grams) of pressure is required. *Do not to press so hard that the felt tip of the pen is pushed up into the pen body.*

4. Release pressure.

5. Continue to "point...press...click...release" until counting is completed.
6. Once counting has been completed, the felt tip pen may be used to record the count.
7. Turn the unit off by sliding the ON/OFF switch to the OFF position. To preserve battery life, always turn the unit off when it is not in use[3].
8. Place the cap back on to the felt tip pen. To prevent the pen from drying out, always replace the pen cap when the pen is not in use.

Reset Counter to Zero
The counter may be set to zero at any time by pressing the RESET button, or by turning the unit off.

Operational Notes

[1] When pressing in rapid succession, the unit will not beep each time the display is incremented. The display will increment each time sufficient pressure is applied for the tactile feedback "click" to be felt.

[2] The ink is water based and is not permanent. The pen will leave a small mark on nonporous surfaces; however, the mark will be removed when the surface is wiped, or when the ink evaporates from the surface.

[3] The counter is reset to zero when the unit is turned off.

PEN CARTRIDGE REPLACEMENT

1. Remove the silver cap from the tip of the pen.

2. Grasp the tip of the unit at the four rings, turn counter clockwise and unscrew the tip from the unit.

3. Remove the exhausted pen cartridge and replace it with a fresh new cartridge. (Control Company Cat. No. 3134.)

4. Replace the tip of the unit and tighten securely.

5. Place the cap back on to the felt tip pen. (Use the original silver cap, do no use the temporary cap that came with the replacement pen cartridge.)

ACCESSORIES

Control Company Cat. No. 3134 - Replacement Pen Cartridge

Control Company Cat. No. 1104 - Replacement Battery

ALL OPERATIONAL DIFFICULTIES

If this unit does not function properly for any reason, replace the battery with a new high-quality battery (see "Battery Replacement" section). Low battery power can occasionally cause any number of "apparent" operational difficulties. Replacing the battery with a new fresh battery will solve most difficulties.

BATTERY REPLACEMENT

Erratic readings, a faint display, or no display are all indications that the battery must be replaced. Remove the screw located on the pocket clip on the back of the unit. Remove the back of the unit. The battery is held in place sideways at the top of the pen. Remove the exhausted battery and replace it with a new #392 size Silver Oxide battery. Make certain to insert the battery with proper polarity as indicated by the illustration in the battery compartment. Replace the back of the unit. Replace the screw and tighten securely.

COUNTER-PEN ™
INSTRUCTIONS